

## Contract for Services Rendered

This is a contract entered into by **Integrated Data Services** (hereinafter referred to as "the Provider") and **Brown County (Texas)** (hereinafter referred to as "the Client") on this date, **October 1, 2015**.

The Provider's place of business is **4799 FM 71E, Dike, TX 75437** and the Client's place of business is **200 South Broadway, Suite 101, Brownwood, Texas 76801**.

The Client hereby engages the Provider to provide services described herein under "Scope and Manner of Services." The Provider hereby agrees to provide the Client with such services in exchange for consideration described herein under "Payment for Services Rendered."

### Scope and Manner of Services

Services To Be Rendered By Provider:

1. Installation of *Easy Doc* software (hereinafter referred to as "the Software").
  - **Acceptance Criteria.** Upon installation of the Software, the Client will be able to post and search documents online in a manner consistent with the process outlined in the Software sales materials presented by the Provider.
  - **Completion.** If, in the sole opinion of the Client, the Software satisfies the Acceptance Criteria, then the Provider shall be deemed to have completed its installation obligations.
2. As needed, provide data support services for the Software.

### Payment for Services Rendered

The Client shall pay the Provider for services rendered according to the Payment Schedule as outlined below.

- \$1850.00 for installation and training of the Software.
- \$1000.00 for annual maintenance fee.
- Payments are due within 30-days from the date that the Provider satisfies the Acceptance Criteria.

### Applicable Law

This contract shall be governed by the laws of the County of Brown, State of Texas and any applicable Federal law.

### Signatures

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures:

October 19, 2015  
(Exhibit #3)

E. Ray West III  
(Printed Name of County Judge)

E Ray West III  
(Signature of County Judge) (Date)

Bill W. Ider  
(Printed Name of Bill Wilder)

Bill Wilder 10/29/15  
(Signature of Bill Wilder) (Date)

07-15-2015

# ***Easy Doc***

## **Post and Search**

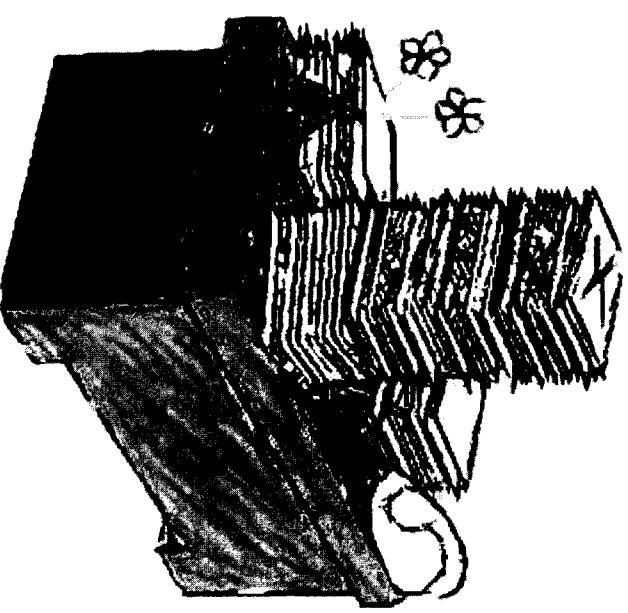
## **Your Online Records With Ease**

*Better for You. Better for Them.*



# Reality Check

*Are your documents  
getting posted in a  
timely and accurate  
manner?*



**They can be with Easy Doc.**

# Which Records Are You Posting?

## Agenda & Minutes

- County Court
- City Council
- Property Council
- Library Board
- Parks Board
- Animal Shelter
- Advisory Committee
- Mayor's Youth Council

**Budget & Financial  
Reports**

**Codes and Ordinances**

**Election Returns**

**Foreclosures**

**Open Government /**

**Transparency Records**

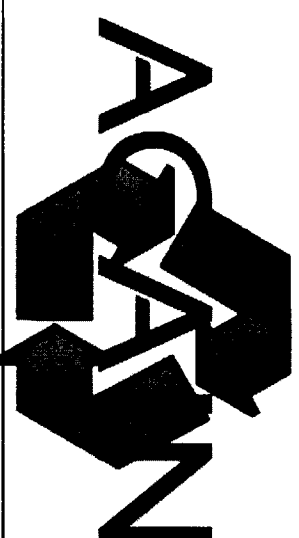
*Easy Doc is perfect for any task that requires records to be posted online and made searchable.*

# How Much Time is Being Spent Posting Records Today?

## Possible Steps in Current Process

- Scan each document page
- OCR document
- Key in Key Phrases
- Transfer document to IT for them to post
- IT modifies website to include info

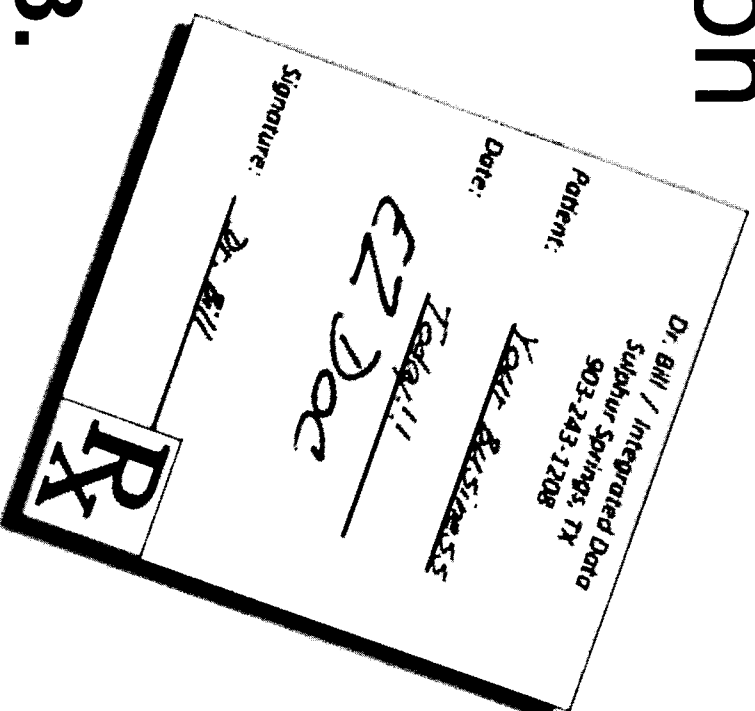
- *Every Week?*
- *Every Month?*
- *Every Meeting?*
- *Every Return?*
- *Every Time.....*



**Easy Doc: Quick, Easy, Affordable**

**Your Prescription  
to Post and  
Search Online  
Records With  
Ease.**

**It's as easy as 1-2-3.**

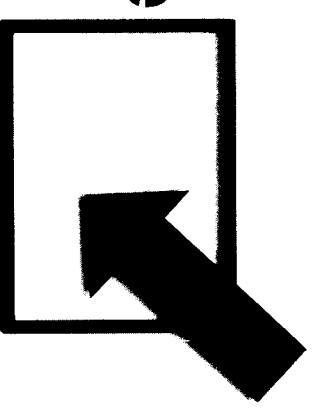


# **Advantages of *Easy Doc* When *Inputting* Records**

*As Easy as 1-2-3!!!*

1. Drag & Drop Ease
2. Input Date & Record Type
3. Publish Record

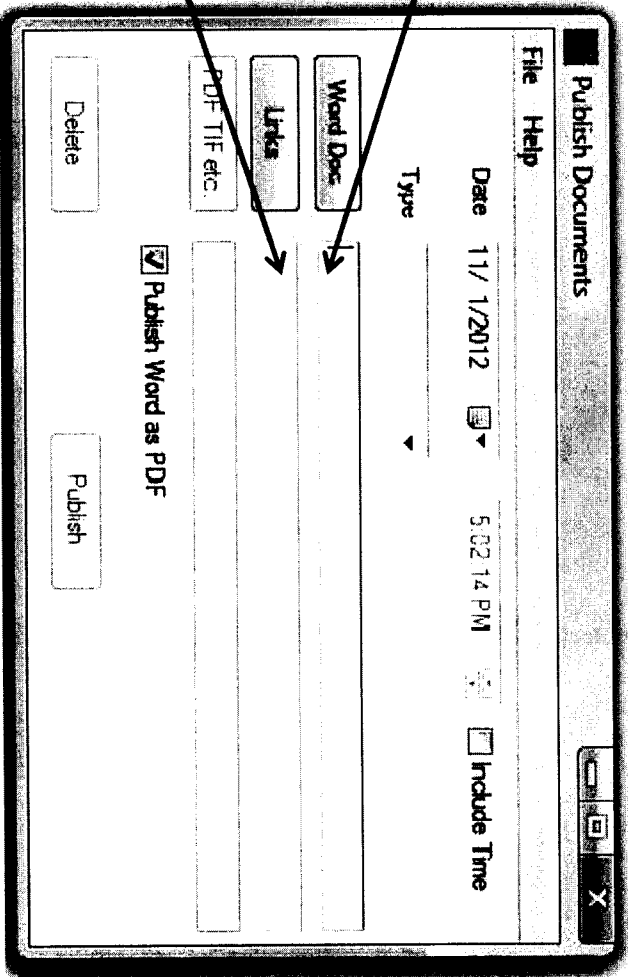
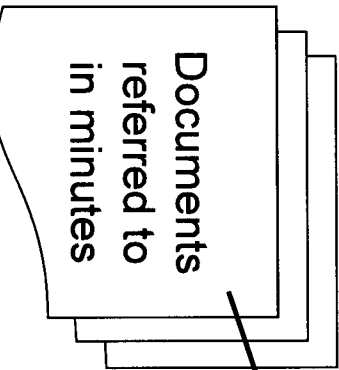
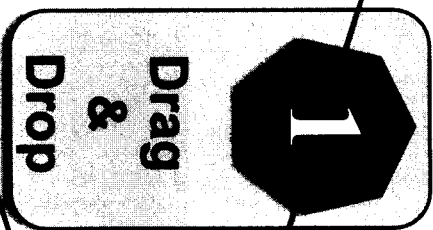
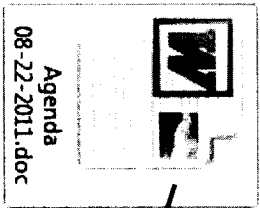
- **No need to input Key Words for searching**
- **Records are immediately available**







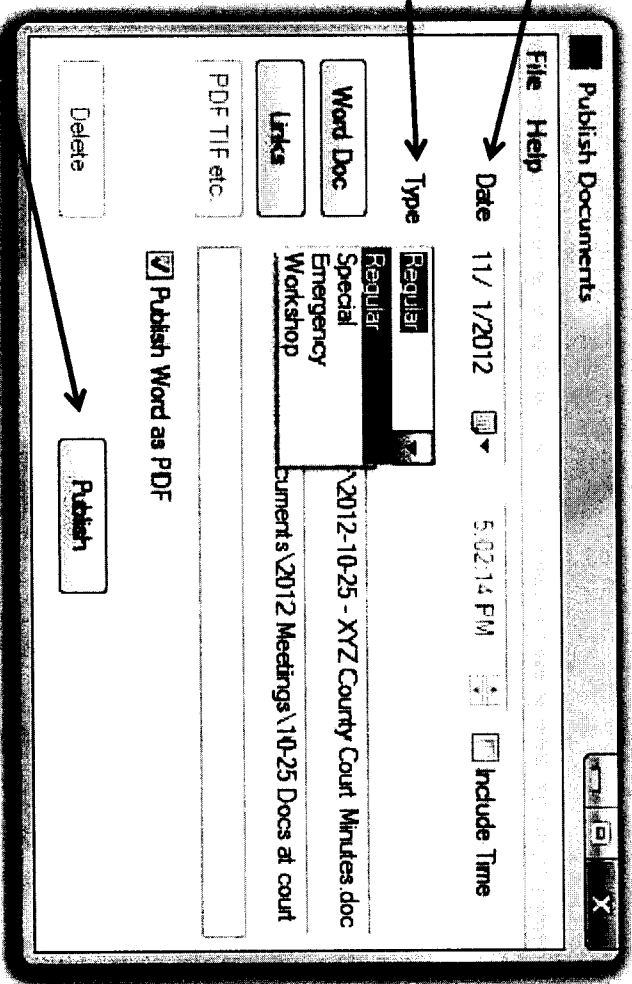
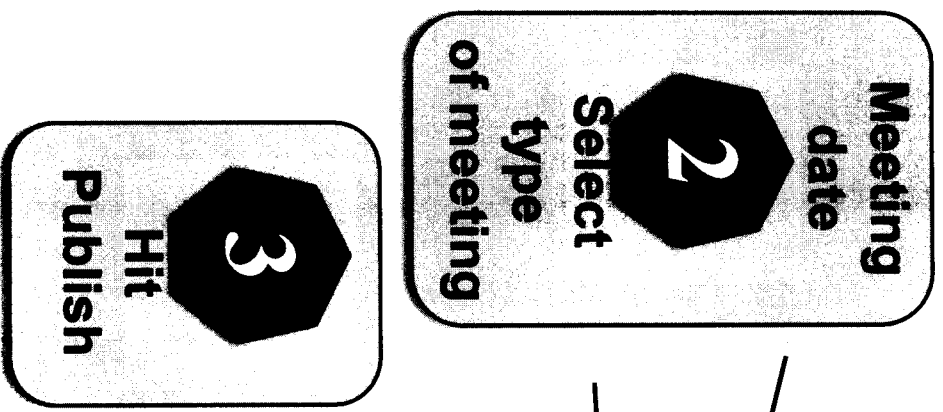
# Publishing minutes & attachments



easy doc  
EZD



# Select date, type of meeting & hit "Publish"



Minutes and attachments are immediately available on your website or intranet

# Advantages of *Easy Doc* When *Retrieving* Documents

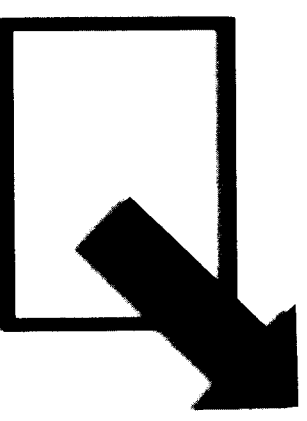
Get to the relevant record instantly with word search

Records can be searched by any department or by the public without placing a request on the IT Department, clerks or management.

More accurate search returns because *Easy Doc* does not rely on OCR

Find support documents relevant to that record

Internal document searches takes a lot less time



# Searchable minutes index

Court Minutes x  
208.180.79.74:81/minutes/flstdirs.asp

1895	1896	1897	1898	1899					
1900	1901	1902	1903	1904	1905	1906	1907	1908	1909
1910	1911	1912	1913	1914	1915	1916	1917	1918	1919
1920	1921	1922	1923	1924	1925	1926	1927	1928	1929
1930	1931	1932	1933	1934	1935	1936	1937	1938	1939
1940	1941	1942	1943	1944	1945	1946	1947	1948	1949
1950	1951	1952	1953	1954	1955	1956	1957	1958	1959
1960	1961	1962	1963	1964	1965	1966	1967	1968	1969
1970	1971	1972	1973	1974	1975	1976	1977	1978	1979
1980	1981	1982	1983	1984	1985	1986	1987	1988	1989
1990	1991	1992	1993	1994	1995	1996	1997	1998	1999
2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
2010	2011	2012	2013	2014	2015				

Search Directory:

**1**  
Input the Key  
Word. To narrow  
the timeframe,  
select the year(s).

Searching is easy. System defaults to current year. Other date ranges can be selected

# Easy to Search, results are clear

← → C 208 180.79.74.81 Minutes/Minutes.asp?search=FM+1000&urllogin=SubmitReview+2014

**Titus County Clerk**

202 West Pine Street Phone: (903) 577-9794  
 Box 204 Fax: (903) 577-3071  
 18, Pampa, TX 79409 Email: [clerk@tituscountytx.us](mailto:clerk@tituscountytx.us)

### Commissioner's Court Minutes for 2014

Please choose the Document to view:

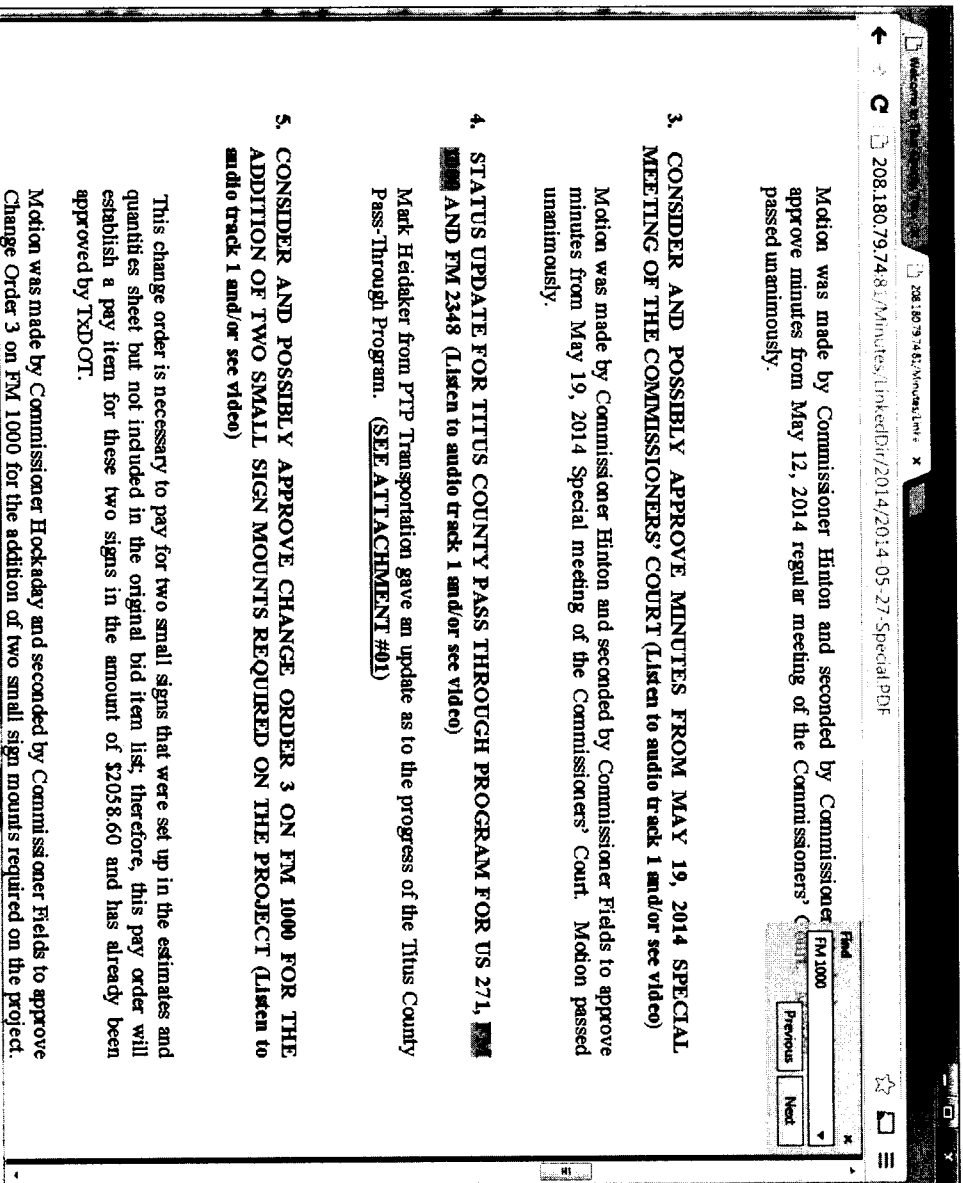
- 2014-01-27-Special e did report that the 271 lane change by FM 1000 on the south end of town by the funeral home was po
- 2014-02-24-Special AND POSSIBLY APPROVE CHANGE ORDER 2 FOR FM 1000 CONSTRUCTION PROJECT, CSI 1226-04-001 TITUS COUNTY
- 2014-04-28-Special acerns about the lack of progress on the FM 1000 project in Titus County and their delay in schedule
- 2014-05-12-Special is the concerns of the time frame of the FM 1000 project and the lack of staff and progress made to
- 2014-05-27-Special COUNTY PASS THROUGH PROGRAM FOR US 371, FM 1000 AND FM 348 (Listen to audio track 1 and or see 1)
- 2014-08-08-Special POSSIBLY APPROVE CHANGE ORDER #2 ON THE FM 1000 PROJECT IN THE AMOUNT OF \$5,302.50 (Listen to audi

Search Directories

The County Clerk's Office, Titus County Texas provides this web site as a public service. Information available on this web site is collected, maintained, and provided solely for the convenience of the public user. While no effort is made to assure that the information is accurate the County Clerk does not accept the responsibility of the information contained herein. The County Clerk shall neither be responsible for any errors or omissions which may occur in these records, nor liable for any person's failure to read or reliance upon any information contained within this web site from whatever source or any other consequences from such reliance. Changes may be unavoidable while systems undergo any in progress.

Select the document you wish to view.

# Actual document presented at the meeting can be viewed



The screenshot shows a PDF document titled "208.180.79.74.81/Minutes/linkedDir/2014/2014\_05-27-Special.PDF". The document contains the following text:

Motion was made by Commissioner Hinton and seconded by Commissioner Fields to approve minutes from May 12, 2014 regular meeting of the Commissioners' Court. Motion passed unanimously.

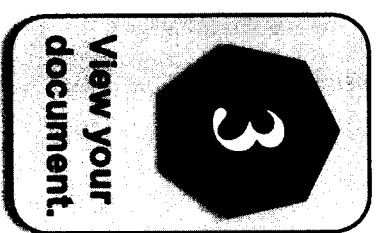
3. CONSIDER AND POSSIBLY APPROVE MINUTES FROM MAY 19, 2014 SPECIAL MEETING OF THE COMMISSIONERS' COURT (Listen to audio track 1 and/or see video)  
Motion was made by Commissioner Hinton and seconded by Commissioner Fields to approve minutes from May 19, 2014 Special meeting of the Commissioners' Court. Motion passed unanimously.

4. STATUS UPDATE FOR TITUS COUNTY PASS THROUGH PROGRAM FOR US 271, AND FM 2348 (Listen to audio track 1 and/or see video)  
Mark Heidaker from PTP Transportation gave an update as to the progress of the Titus County Pass-Through Program. (SEE ATTACHMENT #01)

5. CONSIDER AND POSSIBLY APPROVE CHANGE ORDER 3 ON FM 1000 FOR THE ADDITION OF TWO SMALL SIGN MOUNTS REQUIRED ON THE PROJECT (Listen to audio track 1 and/or see video)

This change order is necessary to pay for two small signs that were set up in the estimates and quantities sheet but not included in the original bid item list; therefore, this pay order will establish a pay item for these two signs in the amount of \$2058.60 and has already been approved by TXDOT.

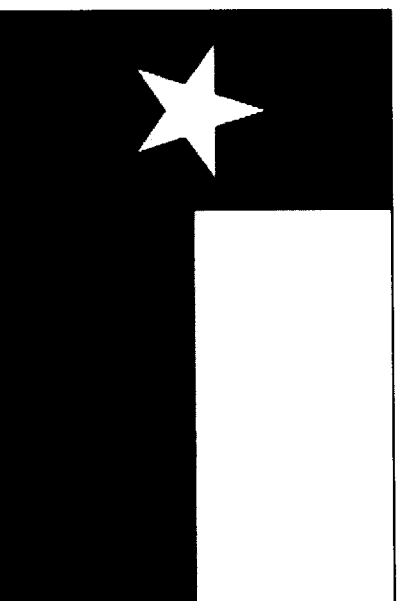
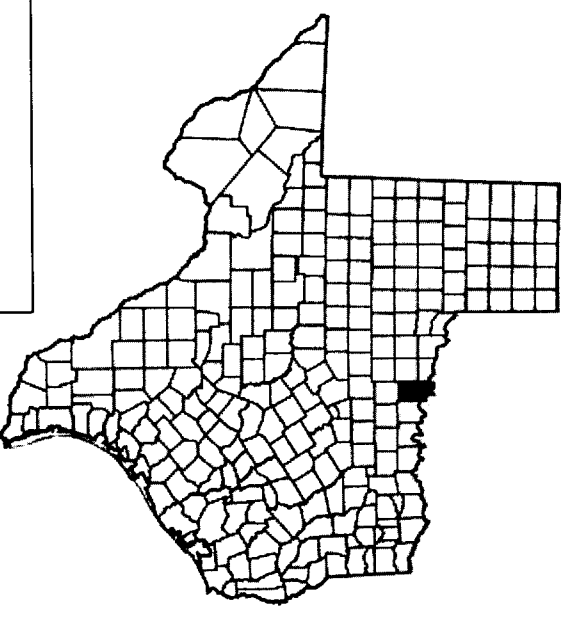
Motion was made by Commissioner Hockaday and seconded by Commissioner Fields to approve Change Order 3 on FM 1000 for the addition of two small sign mounts required on the project.



# User experience

*"IDS streamlines the entire process so that our minutes, supporting documents and digital audio files are organized by meeting, archived, and published online. This product offers transparency and ease of use, benefitting county offices, local news media, and the general public."*

Sasha Kelton  
Clay County Clerk



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EZD



# **Installation Requirements**

Microsoft Word 2007 or better

Windows server

Link to dedicated page on website or intranet

Installation & training takes less than a day.



# Pricing

## Publisher software introductory offer

Number of workstations	1 - 3	4 - 8	8+
Single Visit Installation (includes training)	\$1850	\$2100	\$2100 + \$100 per workstation for each workstation in excess of 8.
Monthly Usage*	\$100	\$200	
<i>OR</i>			Ask for a quote.
Annual	\$1000	\$2000	

**All support & and all updates included**

Five Year price guarantee with uninterrupted usage agreement  
 i.e. no price raises with an unbroken service commitment

Eligible for county court records fee funding

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# About IDS & Our Customers

Founded in 1997 by Bill Wilder

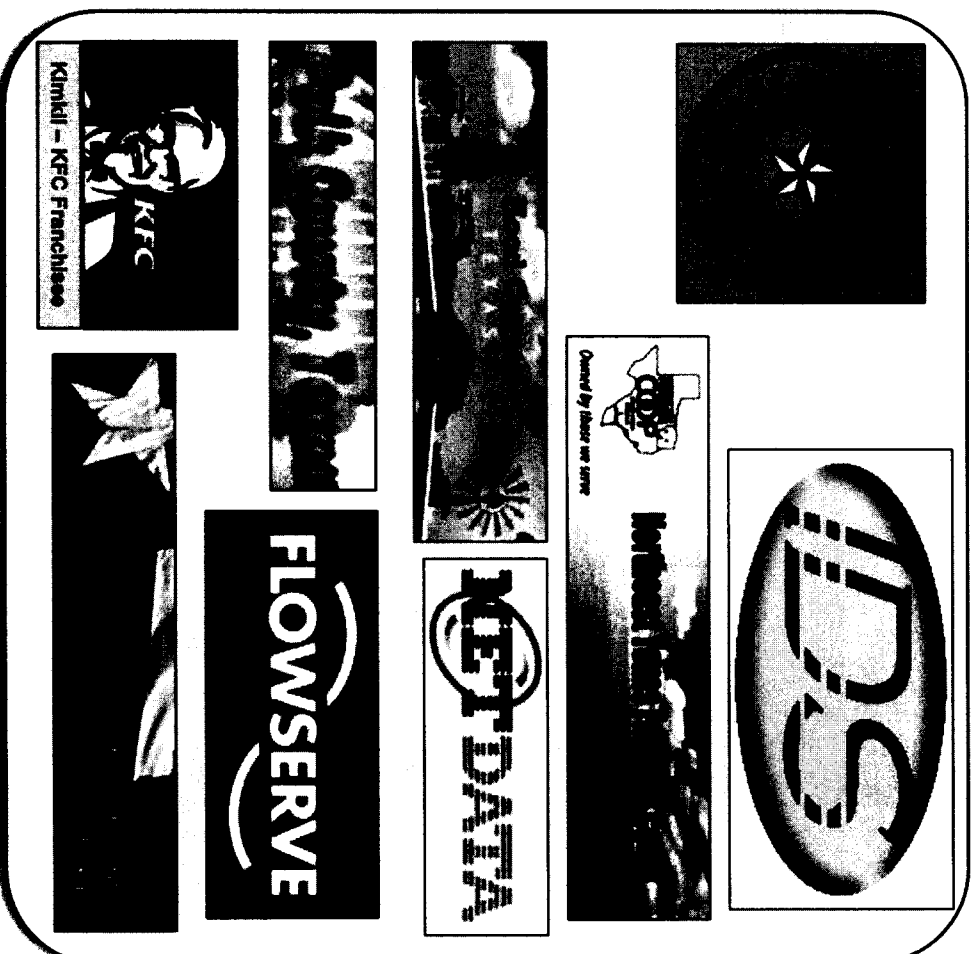
Located in Sulphur Springs, TX

Programming service to local authorities, police departments, ISD's and software vendors

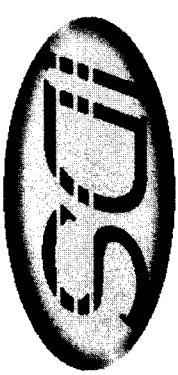
Focus is on making disparate pieces of software communicate with each other

Simple effective solutions

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# Links & contact info



Polk County Texas  
Johnson County Texas  
Titus County Texas  
Clay County Texas

Contact:  
**IDS**

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Dan Wilder

214-649-6970

dan.wilder@integrated-data.com

[www.integrated-data.com](http://www.integrated-data.com)

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